

University Senate
General Assembly Meeting Minutes
September 10, 2021

Senators Present: Minerva Ahumada, Francis Alonzo, Suzanne Bost, Laura Brentner, Anthony Deldin, Jenna Drenten, William Duffy, Sarita Heer, Lee Hood, Leo Irakliotis, Kristin Krueger, Joe Mitzenmacher, Wei Qui, Maria Wathen, Matthew Williams, Bill Adams, Anne Divita Kopacz, Tobyn Friar, Kevin Newman, Erla Dervishi, Selam Kashay, Matt Lorentz, Jon Okstad, Thomas Kelly, Teresa Krafcisin, Margaret Callahan (*ex. officio*), Justyna Canning (*ex. officio*), Tavis Jules (*ex. officio*)

Absent: Yvonne El Ashmawi, Eve Geroulis, Patricia Lee, Emily Barman

Quorum (25/33): Voting members present at start of meeting; quorum is **satisfied**.

Chair Heer called the meeting to order at 3:02 PM.

I. Review of preliminary agenda and call for motions to amend

Motion to amend the agenda. Sen. Krueger motioned to add soliciting nominations for faculty for the presidential search committee. Motion accepted.

II. Approval of General Assembly Minutes from July 14

No motions to amend. Sen. Deldin motioned to approve; Sen. Lee seconded.

III. Nominations for Presidential Search Committee

Sen. Krueger invited faculty to nominate themselves or others for the presidential search committee. Nominations are due Sept. 30. Senate and Faculty Council are asked to submit three faculty nominations each. The Board of Trustees will select from the nominations. Chair Heer encouraged senators to consider nominating themselves so they have a say in the next president.

Discussion:

- Sen. Hood asked about the timeline for the search. Chair Heer confirmed that the University's intention is to have a new president by the next academic year.
- Sen. Jules expressed concern about the nomination process and the board's request to include a letter of intent. Sen. Kelly explained that the shared governance recommendations include asking both Faculty Council and Senate for faculty representatives, and this was also done in the last



presidential search. Staff Council was asked for three nominations for a staff representative. The undergraduate and graduate student governments were also asked for nominations. Guest Charles Hwang confirmed that GPAC was asked for nominations.

- Chair Heer and Sen. Jules agreed to work together on the faculty nominations.

IV. **Senate Membership**

Chair Heer called for nominations to fill the role of secretary pro tem. Sen. Hood nominated herself and is elected.

Do you approve Sen. Hood as secretary pro tem?

Yes 22

No 1

Abstain 3

V. **Introduction: Margaret Callahan**

Chair Heer invited Sen. Callahan to introduce her plan and vision as provost.

- Sen. Callahan thanked the Senate and indicated that she is inspired by Loyola's faculty, staff, and students. She said that she values shared governance, discussion, and debate, as they benefit all of Loyola.
- Her priorities as provost are the return to campus and advancing the University's strategic plan. Her office will also be working on many other initiatives.
- Chair Heer asked if there is a tipping point for returning to remote learning. Sen. Callahan and Sen. Kelly shared that Loyola would move to a remote format only if the city or state required Loyola to decrease density. The administration continues to monitor positivity rate, testing rate, what's happening in the community, and what's happening in the residence halls.
- Chair Heer asked how the Loyola COVID dashboard counts cases. Sen. Kelly said that Loyola counts all cases and that all cases need to be reported to COVID-19report@luc.edu.
- Sen. Williams reported that some classrooms are missing cleaning supplies or have dry cleaning wipes. Sen. Kelly encouraged everyone to report issues with cleaning supplies through the Facilities work order system. Sen. Krueger added that sometimes requests have to be put in multiple times.
- Sen. Williams asked about plans if Loyola has to go remote. Sen. Kelly said that most likely individual classes would be moved online for two weeks,

rather than all classes. The Academic Continuity Working Group has been working toward faculty being prepared to teach either on-campus or online, but not hyflex unless that is the original assigned mode for a class.

- Sen. Krueger asked about the timing for faculty to be contacted by a Loyola COVID care coordinator if a student tests positive. Sen. Irakliotis was surprised that he has not heard from contact tracers after students self-disclose. Sen. Kelly said the care coordinator will reach out to close contacts, as well as instructors if seating charts are needed, and has access to vaccination information.
- Sen. Callahan then reviewed the University strategic plan. The Key Performance Committee will develop key performance indicators (KPIs). The Office of Institutional Effectiveness will help with data and benchmarks. The Implementation Steering Committee will oversee the implementation. In December, the KPIs will go to the Board of Trustees for review.
- Sen. Callahan reported that the Shared Governance Task Force report is under review now by the administration and that a few issues remain to be discussed. Once the changes to shared governance are approved, the faculty handbook will be revised.
- Sen. Krafcsin asked who chaired the Shared Governance Task Force. Sen. Callahan said Zelda Harris, a past Senate chair, and Tim Classen, a past Faculty Council chair.
- Sen. Callahan also said that the core curriculum is being assessed but not revised currently. There will be more updates in the coming year.

VI. Discussion on Next Steps Concerning our Relationship to the New President
Chair Heer asked for ideas for next steps on the Senate's relationship with the president.

Discussion:

- Sen. Williams explained that a group was working on a survey of the campus community to gather feedback. Sen. Krafcsin suggested that the Senate receive the Shared Governance Task Force report before implementing a survey and not create a parallel structure with the presidential search process. Sen. Hood asked if the survey has been sent out; Sen. William confirmed that it has not yet been sent.
- Sen. Kelly encouraged the Senate to coordinate any surveys with the presidential search process. The presidential search will likely include listening sessions and opportunities for Senate to give input. Guest Tim Classen added that Senate may want to gather its thoughts before the search committee asks for feedback.



- Sen. Kelly asked what the current relationship to the president is. Chair Heer said that she meets with the president once a month during the academic year.
- Sen. Divita Kopacz said that the Senate should figure out now what it wants its relationship to be with the president and a preferred structure, so Senate can present its ideas to the new president.
- A vote was called on the survey, and the survey was tabled until October.

Should we table the survey conversation until October?

Yes 26

No 1

Abstain 1

- Sen. Callahan suggested inviting the Shared Governance Task Force chairs for a discussion with Senate in October.

VII. Committees Convened to Discuss Topics of Interest and Nominate Chairs

Senators then divided into breakout rooms for their committee assignments. The committees reported back:

Academic Affairs and Research

Chair: Jon Okstad

Priorities: Exploring a university-wide data analytics center to support faculty and student research, how to have more robust research services, and standardizing syllabus across Loyola

Diversity

Co-Chairs: Matt Williams and Minerva Ahumada

Priorities: Developing an understanding of all anti-racism resources on campus and support services for faculty and staff of color, exploring diversity that encompasses religious practices, and inviting to Senate the leaders of the Anti-Racism Initiative and the Institute for Racial Justice to better understand what's happening in these areas

Student Development and Success

Chair: Matt Lorentz

Priorities: Transitioning away from fossil fuels and encouraging paper-limited classrooms

Budget and Strategic Planning

Chair: Teresa Krafcsin

Priorities: Developing priorities based on the Shared Governance Task Force recommendations, reviewing the University strategic plan and KPIs when finalized,

and sharing information about budget process and strategic planning process by inviting to Senate the CFO Wayne Magdziarz or a designee

Faculty Affairs and Staff Affairs

Chair: Leo Irakliotis

Priorities: Targeting hiring of refugees, recognizing faculty and staff who have continued to work on campus throughout COVID, and increasing efficiency in classroom technology

Bylaws and Elections

Chair: Patricia Lee

Priorities: Developing priorities based on the Shared Governance Task Force recommendations, revising representation of faculty/staff/students on Senate, and adding a regular invitation for the president to present to Senate

VIII. Other

- Sen. Krueger recognized the work of the late Michael Kelly, a professor of social work, both on the Senate and in the greater community.
- Chair Heer motioned for adjournment; motion approved.

General Assembly meeting adjourned at 5:30 PM.

Respectfully Submitted ADK 10/1/21

Senate Meeting Schedule for Academic Year 2021-22

General Assembly Meetings

- | | | |
|----------------|-------------|------|
| • September 10 | 3:00-5:30PM | Zoom |
| • October 15 | 3:00-5:00PM | Zoom |
| • November 19 | 3:00-5:00PM | Zoom |
| • January 28 | 3:00-5:00PM | Zoom |
| • February 25 | 3:00-5:00PM | Zoom |
| • March 25 | 3:00-5:00PM | Zoom |
| • April 22 | 3:00-5:00PM | Zoom |

Executive Committee Meetings

- | | | |
|------------------------|------------------------|-----------------|
| • August 26 | 3:00-5:00PM | Zoom |
| • October 1 | 3:00-5:00PM | Zoom |
| • November 5 | 3:00-5:00PM | Zoom |
| • January 14 | 3:00-5:00PM | Zoom |



- February 11 3:00-5:00PM Zoom
- March 11 3:00-5:00PM Zoom
- April 8 3:00-5:00PM Zoom